

Setting up a Yahoo Email Account



To follow this tutorial, you need to:

- Be able to effectively control the mouse
- Be familiar with the computer keyboard
- Be able to navigate the Internet



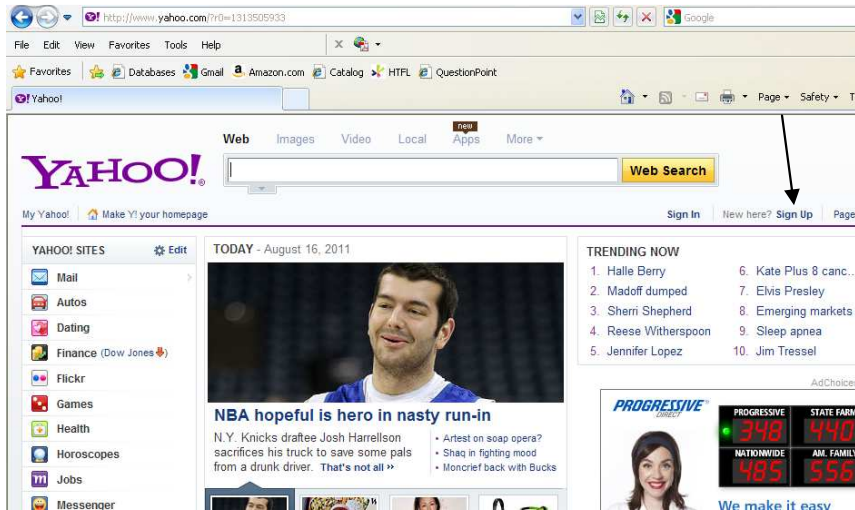
Haverford Township Free Library

1601 Darby Rd

Havertown, PA 19083

610-446-3082

1. Go to the Yahoo! Homepage at www.yahoo.com.



2. Click on “Sign Up” in the upper right-hand corner of the screen. You’ll only need to set up your account once.

3. Fill out the registration information. You’ll need to fill out very basic information about yourself in order to create your Yahoo account. Keep in mind that the information that you disclose to Yahoo will be used to represent yourself on the web. If you choose to create your Yahoo account using a nickname, that is the name that will show on your emails.

The screenshot shows the Yahoo! Registration page. The page contains a registration form with the following fields and sections:

- Name:** Text input field with a 'Last Name' label.
- Gender:** Dropdown menu with '- Select One -'.
- Birthday:** Dropdown menu for month, text input for day, and text input for year.
- Country:** Dropdown menu with 'United States' selected.
- Postal Code:** Text input field.
- Select an ID and password:**
 - Yahoo ID and Email: Text input field followed by '@ yahoo.com' and a 'Check' button.
 - Password: Text input field with a 'Password Strength' indicator.
 - Re-type Password: Text input field.
- In case you forget your ID or password...:**
 - Alternate Email (optional): Text input field.
 - Secret Question 1: Dropdown menu with '- Select One -'.
 - Your Answer: Text input field.
 - Secret Question 2: Dropdown menu with '- Select One -'.

Select an ID and password

Yahoo! ID and Email @ yahoo.com

Here are some suggestions...

1. jessicaholton37@yahoo.com
2. holtonjessica59@yahoo.com
3. holtonj47@yahoo.com

New Yahoo IDs

1. holtonjessica@rocketmail.com
2. jessica.holton@ymail.com

Password

Re-type Password

Strong

Yahoo will suggest available email addresses/Yahoo IDs for you based on your name. You can accept one of their suggestions, or you can create a unique ID on your own. When selecting a Yahoo! ID, make sure it is something that represents you and is unique. This will be your email address that people will use to reach you. If you put your email address as "TacoLover79," that is what you'll be known as.

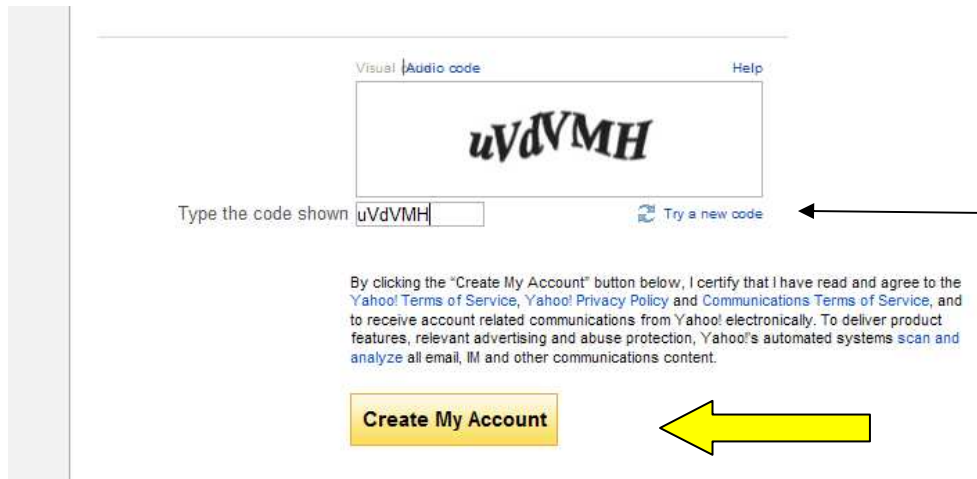
After you either select your ID or type in one of your own creation, you'll need to click on the button that says "Check" to make sure that it is available. If it is not available, you'll have to try to find another one that is.

Yahoo will also rate the "strenght" of your password. A strong password is one that would be hard for someone to guess. Strong passwords typically include numbers and letters and are more than 6 characters. You'll want to choose a strong password that you'll be able to remember but that others won't be able to guess.

Very Important: Make sure you can remember your email address and your password!
Write them down, if you need to!

Note: Also make sure you can remember your security answers. These are used if you ever lock yourself out of your account by forgetting your password. It is important that your security questions are honest answers that you'll remember, but they're secret enough that no one else will guess them. If none of the security questions are pertinent to you, you can choose to write your own.

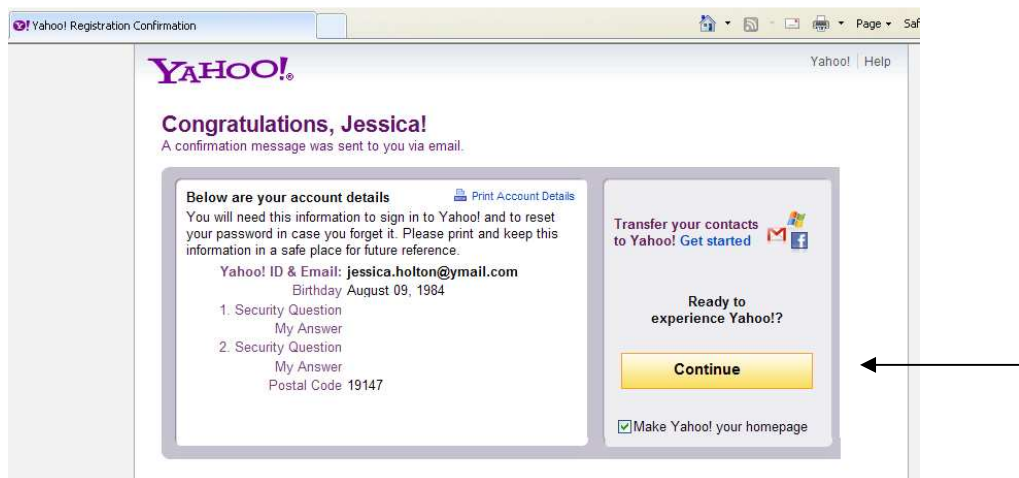
4. Verification and Account Creation.



At the bottom of the page, you'll see a text box with nonsensical letters and numbers. Type this in exactly as you see it. If you cannot read the text, click on "Try a new code." This will give you a next code.

Once you've typed in the code, click the "Create My Account" button.

5. Account Confirmation



After clicking on "Create My Account," you'll be taken to a page that summarizes all your account details. This will include your Yahoo ID and email address, password, and security questions with their answers [they've been erased from this image]. You can print this screen and keep it for your records, or you can write down everything. Make sure you save this information and be able access it!

Once you've backed up this information, click on the "Continue" button. This will take you back to the Yahoo! Homepage, but you'll now be logged into your account. You can now start emailing!